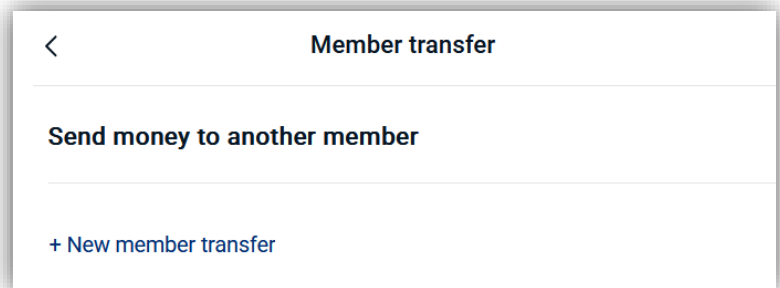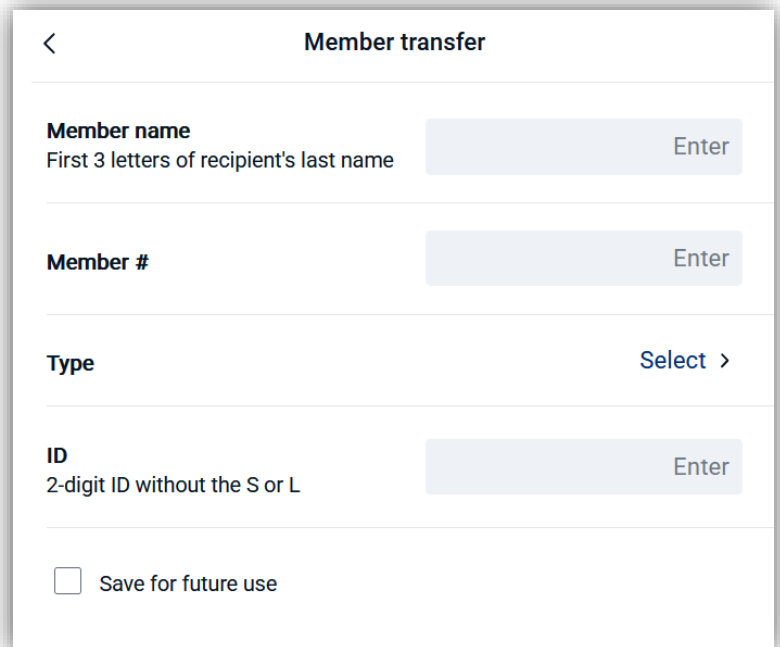# Member-to-Member Transfers

Transferring money to another member at Dow Credit Union can be completed from the "Member transfer" menu.

1. Select "Member transfer" from the main navigation menu

2. Select "+ New member transfer"

3. Enter the first 3 letters of the recipients' last name

4. Enter the recipients' main membership account number

5. Select Share or Loan for the recipient account

6. Enter the 2-digit share or loan ID for the recipient account

7. Select "Next"

   (You can also save the other recipients' information for future use by selecting the 'Save for future use' checkbox and choosing a nickname before proceeding.)

8. Select the account you wish to move money FROM

9. Enter the dollar amount you wish to transfer

10. Choose the frequency and date to begin, then select "Next"

11. Verify the transfer instructions, then select "Submit"